

Vehicle Identity and Inspection Conditions

Complete identification and permissions before beginning the inspection.

VEHICLE	VIN		DATE	
Year		Make		
Model		Trim		
VIN		Displayed mileage		
Exterior color		Asking price		
Seller or dealer		Seller contact		
Inspection location		Stock number		
Inspector		Client or buyer		

Buyer present	☐ Yes	☐ No - remote buyer		
Arrival state	☐ Cold	☐ Warm	☐ Hot	☐ Unknown
Road test	☐ Allowed	☐ Limited	☐ Refused	
Lift access	☐ Available	☐ Not available		
Diagnostic scan	☐ Allowed	☐ Limited	☐ Refused	

Stop Before Starting

Item or test	OK	ATTN	NV	Notes or measurement
VIN matches listing and visible vehicle labels	☐	☐	☐	
Seller permission confirmed for scan, photos, video and road test	☐	☐	☐	
Odometer and warning-lamp bulb check photographed	☐	☐	☐	
All four sides photographed before vehicle is moved	☐	☐	☐	
Obvious unsafe conditions checked before road test	☐	☐	☐	
Cold-start opportunity preserved before seller starts vehicle	☐	☐	☐	

Exterior Walkaround Clockwise

Start at the left front. Photograph each side, wheel, defect, panel gap and evidence of paint or body repair.

Item or test	OK	ATTN	NV	Finding or photo number
Left front corner, bumper, lamp and fender	☐	☐	☐	
Left front door, mirror, glass and rocker	☐	☐	☐	
Left rear door or quarter panel and rocker	☐	☐	☐	
Rear corner, bumper, lamps, hatch or tailgate	☐	☐	☐	
Right rear quarter or door and rocker	☐	☐	☐	
Right front door, mirror, glass and rocker	☐	☐	☐	
Right front corner, bumper, lamp and fender	☐	☐	☐	
Hood, roof, windshield, cowl and other glass	☐	☐	☐	
Panel gaps, fasteners, labels and overspray	☐	☐	☐	
Paint mismatch, blend lines, dents and scratches	☐	☐	☐	
Rust, corrosion, flood evidence or unusual residue	☐	☐	☐	
Exterior lamps and horn	☐	☐	☐	
Windshield-wiper blade condition, wiping quality and washer operation	☐	☐	☐	

Exterior summary

Tires Wheels and Brakes

Position	Tread 32nds	PSI	Tire condition	Wheel and brake view
Left front				
Right front				
Left rear				
Right rear				
Spare				

Item or test	OK	ATTN	NV	Notes or measurement
Tires match in brand, model, size, load and speed rating	☐	☐	☐	
No dry rot, sidewall damage, plugs, bulges or exposed cords	☐	☐	☐	
Wear pattern does not suggest alignment or suspension fault	☐	☐	☐	
Visible brake friction material and rotor or drum condition	☐	☐	☐	
Brake fluid level and visible condition	☐	☐	☐	
Parking brake operation when safely testable	☐	☐	☐	
Spare tire, inflator kit, jack and wheel-lock key	☐	☐	☐	
Wheel condition and evidence of impact or improper repair	☐	☐	☐	

Tire brake and wheel summary

Engine Compartment Before Start

Inspect before starting whenever possible. Note recent cleaning or conditions that may conceal leakage.

Item or test	OK	ATTN	NV	Notes or measurement
Engine oil level, condition and cap residue	☐	☐	☐	
Coolant level, visible condition and contamination	☐	☐	☐	
Transmission fluid when serviceable	☐	☐	☐	
Power steering fluid when equipped	☐	☐	☐	
Battery case, date, terminals and hold-down	☐	☐	☐	
Belts, tensioner, pulleys and accessible hoses	☐	☐	☐	
Visible wiring, grounds, connectors and nonfactory repairs	☐	☐	☐	
Air intake, filter housing and ducting	☐	☐	☐	
Visible engine and transmission mounts	☐	☐	☐	
Fresh cleaning, dye, sealant or evidence of leak concealment	☐	☐	☐	
Visible oil, coolant, fuel or other fluid leaks	☐	☐	☐	
Evidence of overheating, fire, rodent or collision damage	☐	☐	☐	

Battery Test

Rated CCA		Measured CCA	
No-load voltage		Loaded voltage	
State of health			

Interior and Equipment Key On Engine Off

Item or test	OK	ATTN	NV	Notes or measurement
Interior wear agrees reasonably with displayed mileage	☐	☐	☐	
Seats, belts, head restraints and visible SRS components	☐	☐	☐	
Cluster powers up and expected warning indicators illuminate	☐	☐	☐	
Windows, locks, mirrors and remote entry	☐	☐	☐	
Power seats, memory, heat and ventilation when equipped	☐	☐	☐	
Infotainment, audio, navigation and phone connectivity	☐	☐	☐	
Backup camera, parking sensors and driver-assist indicators	☐	☐	☐	
Sunroof, convertible top or removable roof when equipped	☐	☐	☐	
Interior lamps, outlets, USB ports and accessories	☐	☐	☐	
HVAC blower, modes, recirculation and temperature controls	☐	☐	☐	
Water intrusion, odor, staining or flood indicators	☐	☐	☐	
Manuals, wheel-lock key and supplied accessories	☐	☐	☐	

Interior and equipment observations

Diagnostic Scan

Scan before clearing codes, disconnecting the battery or allowing anyone to erase information.

Scan tool

Engine-off battery voltage

Modules with faults

Distance/time since codes cleared

Item or test	OK	ATTN	NV	Notes or measurement
Powertrain current, pending, permanent and history codes	☐	☐	☐	
ABS, brake and stability system faults	☐	☐	☐	
SRS, airbag and occupant-restraint faults	☐	☐	☐	
Body, HVAC, lighting and convenience faults	☐	☐	☐	
Network communication and low-voltage faults	☐	☐	☐	
Freeze-frame and relevant data captured	☐	☐	☐	
VIN and mileage agree across available modules	☐	☐	☐	
Scan report or screen images saved	☐	☐	☐	

Diagnostic trouble codes and scanner findings

Start Idle and Stationary Operation

Item or test	OK	ATTN	NV	Notes or measurement
Cold start captured or engine temperature documented	☐	☐	☐	
Cranking speed and start time normal	☐	☐	☐	
Idle quality cold and warm	☐	☐	☐	
No abnormal knock, tick, rattle, whine or accessory noise	☐	☐	☐	
No abnormal exhaust smoke, odor or excessive vapor	☐	☐	☐	
No fluid leak develops while running	☐	☐	☐	
Charging voltage and battery condition	☐	☐	☐	
Cooling fan operation when conditions permit	☐	☐	☐	
Engine reaches and maintains normal temperature	☐	☐	☐	
A/C outlet temperature and compressor operation	☐	☐	☐	
Heat output and mode-door operation	☐	☐	☐	
Cluster gauges and warning indicators after start	☐	☐	☐	

Ambient temperature F

A/C center vent temperature F

Charging voltage

Coolant temperature F

Start and stationary observations

Road Test

Do not road-test an unsafe vehicle. Record restrictions, route, speed and distance. A short test cannot duplicate every operating condition.

Distance miles

Maximum speed mph

Route

Road conditions

Item or test	OK	ATTN	NV	Notes or measurement
Initial forward and reverse engagement	☐	☐	☐	
Light and moderate acceleration	☐	☐	☐	
Shift timing, quality, slip, flare or shudder	☐	☐	☐	
Steering effort, centering, play and pull	☐	☐	☐	
Brake pedal, stopping performance, pull, noise or pulsation	☐	☐	☐	
Suspension ride, clunks, squeaks and impact response	☐	☐	☐	
Wheel-bearing, tire, driveline or differential noise	☐	☐	☐	
Vibration by speed, engine load, braking or coast	☐	☐	☐	
Engine power, misfire, hesitation or boost behavior	☐	☐	☐	
Cruise control and driver assistance when safe	☐	☐	☐	
4WD, AWD, low range or locks when safely testable	☐	☐	☐	
Temperatures, warning indicators and leaks after road test	☐	☐	☐	

Road-test observations

Underbody and Post Road Test

Rate only what is reasonably visible and accessible. State when no lift was available or shields prevented inspection.

Item or test	OK	ATTN	NV	Notes or measurement
Lower engine and cooling system	☐	☐	☐	
Transmission, transfer case and differentials	☐	☐	☐	
Steering rack, linkage and boots	☐	☐	☐	
Front suspension joints, bushings and struts	☐	☐	☐	
Rear suspension, springs, links, bushings and shocks	☐	☐	☐	
CV axles, driveshaft, U-joints and support bearing	☐	☐	☐	
Brake hoses, lines, calipers and parking-brake parts	☐	☐	☐	
Exhaust, catalysts, shields, mounts and modifications	☐	☐	☐	
Frame, unibody rails, pinch welds and repairs	☐	☐	☐	
Rust, corrosion, impact damage or concealment	☐	☐	☐	
Leaks apparent after road test	☐	☐	☐	

Underbody findings and access limitations

Evidence Package and Buyer Summary

Item or test	OK	ATTN	NV	Completed or file number
VIN label, certification label and odometer	☐	☐	☐	
Cluster key on and engine running	☐	☐	☐	
Four sides and all four corners	☐	☐	☐	
Each wheel, tire and tread reading	☐	☐	☐	
Engine compartment and fluids	☐	☐	☐	
Interior front, rear and cargo area	☐	☐	☐	
Accessible underbody areas	☐	☐	☐	
Every safety, body, mechanical and cosmetic concern	☐	☐	☐	
Scan codes, readiness and relevant data	☐	☐	☐	
Cold-start and engine-running video when included	☐	☐	☐	

Total photos

Total videos

Overall

- ☐ No major concern
- ☐ Normal wear
- ☐ Needs attention
- ☐ Further diagnosis
- ☐ Significant concerns

Three most important findings

Immediate safety or purchase concerns

Final Recommendation and Closeout

Likely near-term expenses

Cosmetic issues

Items not verified and why

What I would want the buyer to know

Recommended Next Step

- ☐ Proceed
- ☐ Get repair estimates
- ☐ Focused diagnosis
- ☐ Request records
- ☐ Lift inspection
- ☐ Reconsider purchase

Item or test	OK	ATTN	NV	Notes or measurement
No tools or equipment left in or around vehicle	☐	☐	☐	
Vehicle returned to seller in received condition	☐	☐	☐	
Notes, scan file, photos and videos saved	☐	☐	☐	
Client notified of time-sensitive or major finding	☐	☐	☐	
Findings transferred into customer report	☐	☐	☐	

Inspection completed

Inspector initials